CASHIER

Basic Function: Utilizes a quality customer service orientation, receives payment from customers for parking services and facilitates the flow of traffic through the gate by performing the following duties:

• Responsible for being at work every scheduled day, on time and in uniform.
• Counts “bank” of revenue at beginning of shift to ensure starting total is correct.
• Collects cash and/or validations and maintains security of cash.
• Makes change and issues receipts or tickets to customer for each transaction.
• Computes or re-computes bill from ticket showing amount due per customer.
• Operates cash register after time calculation (manually or by machine), calculates cost or transaction and displays cost of customer transaction on cash register.
• Quotes prices for parking services for which money is received upon customer receipt.
• Gives directions to customers to various locations in the city.
• Completes lost ticket forms when original tickets cannot be located.
• Resolves customer complaints independently or with the aid of a supervisor.
• Maintains cleanliness of booth and picks up trash in the surrounding area.
• Conducts timely checks to see if a proper inventory of necessary work aids and supplies are located in booth.
• Verifies log of shift transactions against bank of “revenue” on hand.
• Compiles “bank” of collected revenue during the day once a predetermined amount of money has been collected.
• Records amounts received, cars in/out of facility, cars left in a facility (if applicable) while preparing shift report of transactions.
• Any other duties that may be assigned by the supervisor.

Full and Part-Time positions

2nd and 3rd shifts available

Weekends and Holidays

Base Wage $9.00 per hour/ shift differential for 3rd shift

Apply at SP+.com, About us, Careers, Kentucky, Erlanger