Spring Programs 2013

Career Services Workshops

RESUMES & COVER LETTERS  Learn how to write resumes and cover letters for your job or co-op/internship search.
- Thurs., January 17  4:45 – 5:45 pm  Student Union 105
- Mon., January 28  5 – 6 pm  Student Union 302
- Tues., February 5  12:15 – 1:15 pm  Student Union 302
- Wed., February 20  5 – 6 pm  Student Union 109
- Tues., March 19  4:45 – 5:45 pm  Student Union 108

INTERVIEWING TECHNIQUES  Discover how to prepare for an interview, ways to answer interview questions, and what to wear. After attending this workshop, call us to arrange a mock interview.
- Wed., January 16  5 – 6 pm  Student Union 109
- Tues., January 29  4:45 – 5:45 pm  Student Union 109
- Mon., February 11  12 – 1 pm  Student Union 302
- Thurs., February 21  4:45 – 5:45 pm  Student Union 105
- Wed., March 20  5 – 6 pm  Student Union 109

JOB-SEARCH SUCCESS  There are many ways to find a full-time job. Learn about Norse Recruiting job postings, on-campus interviews, and how to conduct a self-directed job search. Includes tips on networking and using the Internet.
- Wed., January 23  5 – 6 pm  Student Union 109
- Tues., February 12  4:45 – 5:45 pm  Student Union 109
- Mon., March 4  5 – 6 pm  Student Union 302

CO-OP SEARCH STRATEGIES  Learn how to acquire hands-on experience in your career field while earning academic credit and getting paid. We’ll review co-op services, signing up for co-op credit, and how to locate a co-op/internship.
- Thurs., January 24  4:45 – 5:45 pm  Student Union 108
- Mon., February 4  5 – 6 pm  Student Union 302
- Tues., March 26  4:45 – 5:45 pm  Student Union 109

PLANNING FOR GRADUATE SCHOOL  Discover how to identify and apply to graduate/professional schools. Co-presented with NKU’s Office of Graduate Programs.
- Mon., March 25  5 – 6 pm  Student Union 302

NONPROFIT CAREERS  Investigate career and co-op/internship possibilities in the nonprofit sector. Hear a firsthand account of a guest speaker’s 20-year career working at nonprofit organizations.
- Tues., April 2  4:45 – 5:45 pm  Student Union 109

Special Events and Important Dates

TRAINING SESSION FOR JOB EXPO  Gain important tips on how to prepare for Job Expo and network with employers. If you have not attended a career fair before, this session is for you!
- Mon., February 18  12 – 1 pm  Student Union 302
- Mon., February 18  5 – 6 pm  Student Union 302
- Tues., February 19  4:45 – 5:45 pm  Student Union 109

BUSINESS WEEK  Attend various programs offered by the Haile/US Bank College of Business the week of February 18-22. All students welcome. Visit their website for details.

JOB EXPO 2013  Explore professional employment and co-op/internship opportunities with nearly 100 local and regional employers. See the Career Services website for details. All majors welcome! Dress professionally; bring resumes and your ALL CARD.
- Wed., February 27  3 – 6 pm  Student Union 107 (Ballroom)

TEACHER JOB FAIR  Meet with school system representatives seeking teacher candidates. See the Career Services website for details. Dress professionally; bring resumes and your ALL CARD.
- Thurs., April 11  3 – 5 pm  Student Union 107-B&C (Ballroom)

SOUTHWEST OHIO / NORTHERN KENTUCKY EDUCATION CAREER FAIR  Meet with school system representatives seeking teacher candidates and interview with those in which there is mutual interest. See the Career Services website for details. Dress professionally; bring resumes and your ALL CARD. (Networking Session 9-noon; Interviews 12:30 – 5 p.m.)
- Tues., April 16  9 am – 5 pm  Cintas Center, Xavier University

For an updated listing of programs, visit the Career Services website at careerservices.nku.edu

11/01/12